

**Child and Adult Care Food Program  
Termination Letter for Administrative Sponsor**

Date: \_\_\_\_\_

To: \_\_\_\_\_  
Current Administrative Sponsor

From: \_\_\_\_\_  
Legal and dba Name of Center

\_\_\_\_\_  
Address of Center

Effective \_\_\_\_\_ I wish to terminate my center's agreement to  
Date: MM/DD/YY

participate in the Child and Adult Care Food Program under your  
sponsorship. The last month I will submit a claim for reimbursement under  
your sponsorship for the Child and Adult Care Food Program is

\_\_\_\_\_.  
Date: Month/Year

By submission of this letter, I am directing Bright from the Start: Georgia  
Department of Early Care and Learning to terminate my center's  
participation under your sponsorship effective the date indicated above.

\_\_\_\_\_  
Signature of Principal for Facility

\_\_\_\_\_  
Date